



# 2017 Vendor Application / Contract

Event Dates – Friday & Saturday

11/24/2017 – 11/25/2017

This event is restricted and juried. Be sure to read the Vendor Guidelines regarding the Dickens on Main event before signing. **Contact Info:** David Querbach, Dickens on Main Vendor Coordinator, Cell: 210-844-8193; Email: [marketdaysgmt@aol.com](mailto:marketdaysgmt@aol.com)

## Vendor Information

Business Name	Primary Contact Name
Address	Primary Contact Telephone
City                                  State                                  Zip	Primary Contact Email Address
Texas State Sales Tax Certificate #	On-site Contact & Phone (if different)
Website	Vehicle License #
Description of items to be sold	

Fixed Booth - Type & Price						
Location	Merchandise Booth		Food		Refundable Clean-up Deposit	Hours of Operation (see Vendor Guidelines for set-up times)
	12'x12'	12'x24'	Booth	Permit		
Dickens Village (Themed Area)	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$400	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-9:00 pm
North Pole Village (Main Plaza)	<input type="checkbox"/> \$200	<input type="checkbox"/> \$300	<input type="checkbox"/> \$400	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-10:00 pm
Tiny Tim Village (Public Lot – Main St)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	<input type="checkbox"/> \$175	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-9:00 pm
South Pole Village (Flower Shop)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	<input type="checkbox"/> \$175	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-9:00 pm
Food Trucks (Locations Assigned)			<input type="checkbox"/> \$400	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-10:00 pm
Interactive Attractions - Type & Price						
Priced & Located by Contract	<input type="checkbox"/> \$ _____				<input checked="" type="checkbox"/> \$100	Fri & Sat Noon-10:00 pm
Mobile Street Vendors - Type & Price						
	Merchandise		Food	Food Permit		Hours
Roaming Carts, Kiosks	<input type="checkbox"/> \$150	n/a	<input type="checkbox"/> \$200	<input type="checkbox"/> \$20	<input checked="" type="checkbox"/> \$100	Fri & Sat: 5:00p-10:00p
Payment Information						
<b>Total Enclosed:</b>	\$	Check #		Money Order #		



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By signing the Vendor Application you acknowledge that you have read, understand and agree to comply with the Vendor Guidelines. Specific show requirements as outlined in the Vendor Guidelines must be adhered to at all times during the event or vendors may be shut down by event management without refund. All booths are assigned at the discretion of management until sold out.

**Cancellation Policy: No refunds for vendor cancellations after November 1, 2017 or for inclement weather. Payments cannot be moved to another Market Days Event, as this Event is owned by the City of Boerne.**

The City of Boerne, MarketDaysMGMT, event affiliates, sponsors, employees, volunteers and contractors assume no liability for event attendance, vendor merchandise or equipment that is lost, stolen or damaged, or for injury or bodily harm. Vendor agrees to indemnify and hold harmless the above named parties and assume all liability for any damages, injuries, claims, or suits by all persons or third parties arising from claims against vendor actions, personal property, or items sold or prepared for consumption.

Upon receipt of payment and complete application, your booth reservation will be confirmed.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Application / Payment Process

Complete the Vendor Application / Contract form and send along with booth payment and any additional required documents (listed below).

**Make checks payable to:**

**Dickens on Main**

**Drop off or mail payment:**

c/o Lila Reed at Hunting and Gathering for the Home  
101A South Main Street  
Boerne, TX 78006



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Please include:

- Vendor Application / Contract
- Separate Cleanup Deposit Check (which we will hold with contract until event completion)
- Copy of TX State Sales Tax Permit (you will also need a copy of this in your booth)
- Signed Kendall County Temporary Food Compliance form (food vendors only)
- Copy of Non-Profit status documentation (such as 501C-3, etc.) , if applicable
- Photos of Items to be sold or website (only Craft/Merchandise Vendors)
- Menu (Food Vendors only)
- Photos/sketches of proposed booth decorations and/or description
- Special electrical needs. Describe specific needs:

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### Contact Info

If you have any questions or need additional information, contact

David Querbach

Dickens on Main Vendor Coordinator

Cell: 210-844-8193

Email: [marketdaysmgmt@aol.com](mailto:marketdaysmgmt@aol.com)

Date Application Received: \_\_\_\_\_

Approvals: Event Director: \_\_\_\_\_ Vendor Coordinator: \_\_\_\_\_

Received: Booth/Vendor Payment \$ \_\_\_\_\_ Clean-up Deposit \$ \_\_\_\_\_

Food Permit / Compliance Form \_\_\_\_\_

Photos / Sketches \_\_\_\_\_ Confirmation Sent \_\_\_\_\_